

Bill Payment Options

Town of Altavista understands the need to provide convenient, cost-effective payment methods and services for our customers. We have a number of payment options available to our customers for paying your monthly or quarterly bill.

Auto-Pay / EFT *utility payments only*

Auto-Pay/EFT is the option that we recommend. It allows us to debit your payment from a checking or saving account. And it's **FREE**.

With Auto-Pay, your payment will be drafted five (5) days after the bill date that is printed on your monthly/quarterly bill. If the date falls on a weekend or holiday, the payment will be drafted the following business day. You can call our office and update your banking information or discontinue Auto-Pay at any time.

If you would like to sign up for Auto-Pay, complete the auto-payment application form (see the link below) and return it to our office along with a voided check from your bank account. If you do not have checks for your account, a deposit slip with your routing number and account number will work.

Informational flyer and application for sign-up

Credit/Debit Card Payments

Town of Altavista accepts payment using the following credit/debit cards: Visa, MasterCard, Discover, American Express and Visa/MasterCard Debit. Payments can be made in person at the Town Hall, via a link on the town's website or over the phone through Official Payments for a nominal fee. If you would like to make a phone payment, please call 1-800-272-9829, use Jurisdiction Code 6243.

Drop Box

A drop box is available in the parking lot of the Town Hall for payments by check (no cash, please). These are picked up and processed every business day.

Bank Payments via Bill Payer Services

We also accept payment from bill payer services, such as those offered by your bank. Please be sure when you sign up for your bill payer service to include your correct account number. This will ensure that your payment is correctly applied to your account.

Mail

Utility Payments can be mailed to P. O. Box 420, Altavista, Virginia 24517.

Pay in Person

Utility Payments can also be made in person at Town Hall located at, 510 7th Street, Altavista, Virginia 24517.