

# Town of Altavista

## Town Council Work Session Agenda

J.R. "Rudy" Burgess Town Hall  
510 7<sup>th</sup> Street  
Altavista, VA 24517

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Tuesday, February 24, 2015

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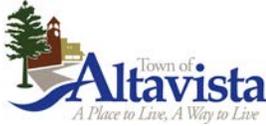
**5:00 PM Council Work Session**

1. Call to Order
2. Agenda Amendments/Approval
3. Public Comments –Agenda Items Only
4. Introductions and Special Presentations
5. Items Contingent for the Regular Meeting
  - a. Discussion of Recreation Committee Proposal/Request - *Town Manager*
  - b. Update on Utility Department – *Public Works/Utility Director*
  - c. Update on Health Insurance renewal – *Finance Director*
6. Items Scheduled for the Regular Meeting Agenda
7. Public Comments – Comments are limited to three (3) minutes per speaker.
8. Adjournment

NEXT SCHEDULED REGULAR TOWN COUNCIL MEETING: **TUESDAY, MARCH 10, 2015 @ 7:00 p.m.**

Notice to comply with Americans with Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Altavista, 510 Seventh Street, Altavista, VA 24517 or by calling (434) 369-5001.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and Members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.



Town of Altavista, Virginia  
**Work Session Agenda Form**

Meeting Date: February 24, 2015

**Agenda Item:** Recreation Committee Proposal/Request

**Summary:** Per the attached correspondence from Mrs. Ann Shelton, Chair of the Recreation Committee, they have been discussing potential projects that they would like to see undertaken and a funding source be set aside for investment into these and other projects/initiatives that may arise. Staff presents this for Council's discussion and seeks guidance in regard to whether this should be included in the draft FY2016 Budget document.

**Council Discussion:** Council is requested to direct staff in regard to the thoughts on this issue, most notably whether to include in the FY2016 Draft Budget.

**Staff Evaluation:** Inclusion in the draft FY2016 Budget would allow for continued discussion and assessing whether funds were available.

**Budget/Funding:** The request is for a \$50,000 a year appropriation; this would be considered during the annual budget cycle.

**Legal Evaluation:** The Town Attorney will be available to address legal issues.

**Staff Recommendations:** Staff would support the assessment of the Recreation Committee's proposal through the draft budget process.

**Council Recommendations:**

- Additional Work Session     Regular Meeting     No Action  
Consensus Poll on Action \_\_\_\_ (Aye) \_\_\_\_ (Nay)

# Town of Altavista Recreation Committee

## Committee Members

Ann Shelton (Chairman)  
Tim George (Town Council)  
Victoria Mattox  
Steve Dews  
Tanya Overbey

## Ex-Officio Members

Steve Jester (YMCA)  
Dan Witt (Town Staff)  
David Garrett (Town Staff)

Dear Waverly,

On behalf of the Recreation Committee I would like to make the following request for CIP funds. At the January 20, 2015 meeting the Recreation Committee voted unanimously to recommend to Town Council a request to allocate \$50,000 per year to be used for continued development of English Park (both the Town and County's parts) as well as to provide funding for additional recreation opportunities for the citizens of the Town of Altavista.

Once Campbell County finishes the multipurpose fields in the spring of 2015, it will be many years before the County will allocate funds for English Park. The Committee believes English Park is a valuable asset for the Town and that the Town should invest and continue to develop the park and other recreational opportunities. Ideas for the allocated CIP funds include but are not limited to:

- Dog/Bark Park
- Boat/Canoe Launch site purchase and development
- Green Hill Cemetery/Park Trail
- Passive Park Trail(s) and Bridge
- Upgrades to the Basketball and Tennis Courts' Surfaces
- Continuing development of the unfinished portion of English Park
- Splash Park
- Cleaning and Developing access points to the Staunton River

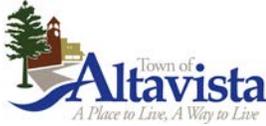
I would request that the Town Council consider this recommendation and request to allocate CIP funds in the amount of \$50,000 each year. The Committee understands the need to prioritize the list and gain Council approval before undertaking any projects and is open to discussing this request further at a Council work session.

Thanks for your consideration.

Sincerely,

*Ann Shelton*

Ann Shelton,  
Chairman Recreation Committee



Town of Altavista, Virginia  
**Work Session Agenda Form**

Meeting Date: February 24, 2015

**Agenda Item:** Update on Utility Department

**Summary:** As each of you are aware, with the hiring of David Garrett just under a year ago, the Town brought the Public Works and the individual Utility Departments (Water and Wastewater) under one department head (Director of Public Works and Utilities). With almost a year to review and analyze, as well as deal with ongoing issues, this is a good time for David to provide Council an overview of the Utility Department and what the future may hold.

**Council Discussion:** This conversation should help move towards a long range plan in regard to operations and projects in the Utility Department.

**Staff Evaluation:** N/A

**Budget/Funding:** N/A

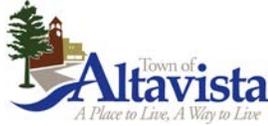
**Legal Evaluation:** The Town Attorney will be available to address legal issues.

**Staff Recommendations:** Staff would request for Council to provide any feedback or direction that they deem necessary or appropriate.

**Attachments:** None

**Council Recommendations:**

- Additional Work Session     Regular Meeting     No Action  
Consensus Poll on Action    \_\_\_\_ (Aye)    \_\_\_\_ (Nay)



## Town of Altavista, Virginia Work Session Agenda Form

Meeting Date: February 24, 2015

**Agenda Item:** Update on Health Insurance

**Summary:** For the past few years, the Town Council has been researching/reviewing health insurance options. Please see the attached correspondence from Tobie Shelton, Finance Director, which provides an update on the health insurance renewal process.

**Council Discussion:** Input in regard to the health insurance renewal process and potential health benefit packages.

**Staff Evaluation:** Evaluate the renewal and available benefit packages when they are submitted.

**Budget/Funding:** Potential impact is unknown at this time.

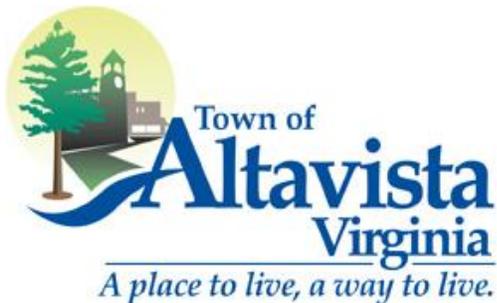
**Legal Evaluation:** The Town Attorney will be available to address legal issues.

**Staff Recommendations:** Staff would request for Council to provide any feedback or direction that they deem necessary or appropriate.

**Attachments:** Correspondence from Finance Director

**Council Recommendations:**

- Additional Work Session     Regular Meeting     No Action  
Consensus Poll on Action \_\_\_\_ (Aye) \_\_\_\_ (Nay)



DATE: February 20, 2015

MEMO TO: Council

FROM: Tobie Shelton

RE: Update on Health Care

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Two years ago, the Town contracted with Coventry Health Care for medical insurance. At the same time, Aetna was completing its acquisition of Coventry. Up to this point both carriers, Aetna and Coventry, offered their own products. Beginning with upcoming renewals, all groups will be migrated from Coventry to Aetna. Aetna has similar products as Coventry, but they are not identical.

In talking with Becky Pollard, our health care consultant, she is working with Aetna representatives to obtain a cost estimate of Aetna's products to give us an idea of the costs associated with their offerings. We are continuing to look at high deductible plans paired with either Health Savings Accounts or Health Reimbursement Accounts. It will be April before we receive our renewal information, however with the anticipated cost estimates we will have an idea of the direction we will be taking prior to our renewal.

It is our recommendation to stay the course and review the alternative benefit plans provided by Aetna and not go out to bid this year. It is staff's opinion this will provide several opportunities such as a sense of stability among employees and a new look at products that might be better suited for our organization. While bidding out insurance plans can be a great strategy for finding the most competitive cost, if we continue to bid out and not change providers it may hamper the competitive proposals being submitted.

Thank you.